

**A & A SCOTTISH RITE
VALLEY OF PENSACOLA - ORIENT OF FLORIDA**

SPECIAL EXECUTIVE COMMITTEE MEETING

June 26, 2012

5 P.M.

The Executive meeting was called to order with the Pledge to the Flag lead by Harry Kuchenbrod, 33°, Personal Representative to the S.:G.:I.:G.: in Florida.

The Invocation was given by: Edwin A. Stewart, Sr., 33°

Executive Committee Members Present:

Harry Kuchenbrod, 33°, P.R. to SGIG

Kurt Larson, 33°, General Secretary - Pro Tem

Jon Davies, 33°, Master of Kadosh, Pensacola Consistory

Edwin Stewart, Sr, 33°, Prior

William Bonifay, 32°, KCCH, Commander, Pensacola Council of Kadosh

Herman Davies, 32°, KCCH, Wise Master, Pensacola Chapter of Rose Croix

Bobby Kickliter, 32°, Venerable Master, Pensacola Lodge of Perfection

Jimmie Lindt, 32°, KCCH, Bldg. Association Member at Large

James Gillis, 32°, KCCH, Member at Large

III. Harry Kuchenbrod welcomed all present to this special meeting of the Executive Committee and informed the group a quorum was present.

Items discussed:

1. Secretary - the Executive Committee excused the Secretary and went into Executive Session to discuss personnel issues. The Executive Committee came out of Executive Session at 5:23 PM and announced they voted to extend to Illustrious Kurt Larson the offer to be the General Secretary. They also asked Illustrious Kuchenbrod to make the necessary request to the SGIG for appointment.

2. Budget - Illustrious Kuchenbrod addressed a need to revise the 2012 budget to purchase a small printer for Diane Palermo's workstation. At this time she is not able to address envelopes without a typewriter which is nearing the end of its useful span. Additionally, a request was made by the Secretary Pro-Tem to update the software in all the office computers (to include Microsoft Office Suite 2010, Adobe Acrobat Professional 10, and Windows 7 for Diane's computer) and purchase a network hard drive for file storage and backups. Motion was made and properly seconded. Passed without objection.

3. Policies - Jack Crooke has completed the revision of the first set of policies regarding proper attire and the duties of the line officers of the various bodies. The Executive Committee reviewed each and a discussion was held on the various items. A motion was made and properly seconded. Passed with requested changes in formatting and grammar. Will be forwarded to Diane Palermo for editing.

4. Duties of the Officers were discussed including a review of the activity of the current line officers and the nomination of new officers. Discussion centered on how to get the individuals currently on the line engaged in the activities of the Valley. It was suggested the head of each body discuss with the individuals the new

policies and ask if the individual can adhere to them or step aside without prejudice. The Personal Representative took the comments into consideration and will meet with the various head of the bodies to discuss new officer nominations and replacements next month.

There being no further business the meeting was adjourned at 5:55 PM.

Kurt P. Larson, 33°
General Secretary - Pro Tem

Harry C. Kuchenbrod, 33°
Personal Representative